

Appendix B

| Commonwealth of Virginia<br>Database Index Reporting Form   |   |                  |                |                            |            |
|---|---|------------------|----------------|----------------------------|------------|
| 1. Public Body Name & Numeric Code: Chesapeake Bay Local Assistance Dept.<br>408  | 4. Point of Contact: Keith White  |                  |                |                            |            |
| 2. Database Title: Site Plan Review   | 5. Phone Number: 804/225-3440   |                  |                |                            |            |
| 3. Database Acronym:  | 6. Signature & Date: <i>John Day</i> 7/17/97  |                  |                |                            |            |
| <p>7. Database Description and Contents: (Provide a brief narrative summary of the purpose for which the database is maintained in support of the business of state government and a description of the general contents of the database. Indicate known restrictions to public access.)</p> <p>Tracks site plans reviewed by agency staff at the request of local governments or state agencies. Includes project information, response time for requests and file location.</p> |   |                  |                |                            |            |
| <p>Note: Specific information relating to data fields, record/table layouts, and known restrictions to public access is maintained by the public body. Please contact the point of contact noted in Item 4 for further details.</p>   |   |                  |                |                            |            |
| 8. Date of Last Update: July, 1997  | 9. Frequency of Update: <input type="checkbox"/> Daily, <input type="checkbox"/> Weekly, <input type="checkbox"/> Monthly, Other: as needed |                  |                |                            |            |
| <p>10. Formats Available and Schedule of Fees: (Provide a description of each format in which the database is made available, and the cost, if any, of each format.)</p> <table border="0"> <tr> <td>a. <u>Format</u></td> <td>b. <u>Cost</u></td> </tr> <tr> <td>printed tables and reports</td> <td>negotiable</td> </tr> </table>  |   | a. <u>Format</u> | b. <u>Cost</u> | printed tables and reports | negotiable |
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Send completed form to The Library of Virginia, 800 East Broad Street, Richmond, Virginia 23219-1905 (Attn: Mary Clark).

5/30/97